****

**APPLICATION FORM**

|  |  |
| --- | --- |
| Role: | **Saturday HOME Coffee House Manager** |

**PERSONAL DETAILS**

|  |  |
| --- | --- |
| Full Name: |  |
| Contact No: |  |
| Email Address: |  |

|  |
| --- |
| Please tell us about any experience you have of working within the hospitality/catering sector.  |
|  |

|  |
| --- |
| Tell us how you would lead the team to ensure we create a warm, safe and inclusive environment. |
|  |

|  |
| --- |
| Hospitality, courage, grace and wholeheartedness are our key values, describe some of the values that are important to you? |
|  |

|  |
| --- |
| Please can you give any experience you have of managing the security of a building? |
|  |

|  |
| --- |
| Please tell us a little about your hobbies and interests outside of work. |
|  |

Have you ever had an offer to work with children, young people or adults with care and support needs declined? (Please tick)

|  |  |  |  |
| --- | --- | --- | --- |
| **YES** |  | **NO** |  |

|  |
| --- |
| If yes, please give details: |
|  |

**EMPLOYMENT HSTORY**

Please tell us about your past and current employment/voluntary work.

|  |  |
| --- | --- |
| **Employers Name and Address:** |  |
| **Employed** **From: (Date)** |  | **Employed** **To: (Date)** |  |
| **Job Title:** |  |
| **Job Description:** |  |
| **Reasons for Leaving:** |  |

|  |  |
| --- | --- |
| **Employers Name and Address:** |  |
| **Employed** **From: (Date)** |  | **Employed** **To: (Date)** |  |
| **Job Title:** |  |
| **Job Description:** |  |
| **Reasons for Leaving:** |  |

|  |  |
| --- | --- |
| **Employers Name and Address:** |  |
| **Employed** **From: (Date)** |  | **Employed** **To: (Date)** |  |
| **Job Title:** |  |
| **Job Description:** |  |
| **Reasons for Leaving:** |  |

|  |  |
| --- | --- |
| **Employers Name and Address:** |  |
| **Employed** **From: (Date)** |  | **Employed** **To: (Date)** |  |
| **Job Title:** |  |
| **Job Description:** |  |
| **Reasons for Leaving:** |  |

**REFERENCES**

Please complete the details below of two people who would be willing to provide a personal reference. If you are currently working, (paid or voluntary) one of these should be your present employer. We reserve the right to take up character references from any other individuals deemed necessary.

|  |  |
| --- | --- |
| Name: |  |
| Address: |  |
| Tel No: |  | Email: |  |
| Relationship: |  |

|  |  |
| --- | --- |
| Name: |  |
| Address: |  |
| Tel No: |  | Email: |  |
| Relationship: |  |

Please send your completed application form to Emily.martin@tkc.org.uk

The closing date for applications is 22nd October

*The King’s Church is committed to the safeguarding of Children and Adults at risk of harm and expects those who work/volunteer with us to hold the same high values.*